

STUDENT'S HANDBOOK

2019-20



MARIAN
ENGINEERING COLLEGE

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INSTITUTIONAL INFORMATIONS

PROFILE

The Marian Engineering College, Menamkulam, Kazhakuttom, Thiruvananthapuram established in August 2001, is a private self financing professional college managed by the Trivandrum Social Service Society under the Latin Catholic Arch diocese of Trivandrum .The College is approved by All India Council for Technical Education, New Delhi and was affiliated to the Kerala University from 2001 to 2014 admissions and to the A.P.J Abdul Kalam Technological university, Kerala from the 2015 admissions onwards.

VISION

To be an institution offering quality technical education and promoting research with strong ethical values for public good.

MISSION

To mould the young men and women into technologically up to date, socially conscious and morally sound individuals by providing an inspiring environment of learning for the welfare of the society.

GOVERNING BODY

The governance of the college is by a Governing body constituted by the Latin Arch Diocese of Trivandrum. The patron of the Governing Body is His Grace Major Arch Bishop of Trivandrum Dr. Soosa Pakiam M. The major policy decisions of the College are taken by the Governing Body. The Principal is the Ex-officio secretary of the Governing Body. These policy decisions are made operational by the College Council. There are various committees like Construction committee, Selection committee, etc constituted by the Governing body from time to time for the smooth functioning of the College. The members of the Governing Body are shown below.

Governing body members (2019-20)

His Grace Most Rev. Dr. M. Soosa Pakiam	Metropolitan Archbishop of Trivandrum and the Patron
His Excellence Most Rev. Dr.Christudas Rajappan	Auxiliary Bishop of Trivandrum
Very. Rev. Msgr. Joseph C.	Vicar General, Archdiocese of Trivandrum
Very Rev. Msgr. Wilfred E.	Manager, Marian Engineering College
Prof. Tomy Michael	Director, Marian Engineering College
Dr. Ruby Abraham	Principal, Marian Engineering College
Rev. Fr. Sudheesh A.	Bursar, Marian Engineering College
Very Rev. Msgr. Eugene H. Pereira	Vicar PRO, Archdiocese of Trivandrum (Nanthencode)
Rev. Fr. Melkon J.	Director, Board of Education
Very. Rev. Msgr. George Paul A.	Former Manager, Marian Engineering College
Rev. Fr. Sabbas Ignatious	Director, T.S.S.S
Dr. S. Kevin	Former Pro Vice Chancellor. Kerala University
Dr. Samson. A.	Prof.& HOD, College of Engineering, Trivandrum
Prof. David. J.	Former Principal, College of Engineering, Trivandrum.
Dr. A.V. George	Member, Kerala State Commission for Backward Classes, Trivandrum
Mr.Suhurvardeen C.K.	Administrative Officer, Marian Engineering College

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The internal quality Assurance Cell gives advice and guidelines to the administration to maintain the high quality work in academics and administration. The cell monitors the quality aspects off the entire academic and non-academic activities of the institution. The cell works on various accreditation aspects. IQAC has been constituted in Marian Engineering College under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders as members. The composition of the IQAC is as follows:

1	Dr. Ruby Abraham	Principal, Chair Person
2	Prof M. B Joisy	Coordinator, IQAC
3	Very Rev. Msgr. Wilfred E	Manager
4	Prof. Tomy Michael	Director
5	Rev Fr. Sudheesh A.	Bursar & Warden
7	Prof. T. M. Mohan (ME)	Head of the Departments
8	Dr. Vijayalekshmi S. (EEE)	
9	Mr. Jose Hormes (CSE)	
10	Ms. Vinitha B Elza(ECE)	
11	Dr.M. Manoj (First Year)	
12	Dr.Vjayakumari. P.L.	P G Dean
13	Mr.Suhurvardheen. C. K	Administrative Officer
14	Mr.Thomas Joseph Lopez	Finance Officer
15	Ms. Sheela Gregory	Ex. Block Panchayath Member, Kazhakuttom
16	Mr.Jay Krishna Jayapal(CE)	S5 (2017-21 Batch) students
17	Mr.Marvin Clement(CSE)	
18	Mr.Mohammed Akshay(EEE)	
19	Mr.Arjun Arun (ME)	

20	Ms.Sruthi Savithri Vijayakumar (ECE)	
21	Mr. Hari Krishnan V. S.	Alumni
22	Mr. Biju Varghese	HR Manager , In app software
23	Dr. K. G. Satheesh Kumar	Director, NISH,Trivandrum
24	Ms. Lalu Kumari P. S	Senior Purchase & Store Officer, VSSC
25	Dr. Sheeja Augustin	Coordinator, KTU Audit Cell
26	Ms.Sajini. Nirmal	Coordinator, ISO
27	Ms.Reshmy D. S (CE)	Coordinators, NBA Accreditation
28	Ms.Nisha J. R. (CSE)	
29	Mr.Deepu R.S. (EEE)	
30	Mr.Joseph K. M (ME)	
31	Ms.Nurul Hidayat S. (ECE)	
32	Ms.Anaswara Johny(First Year)	
33	Mr.Arun Alex	Placement officer

INTERNAL AUDIT CELL

Internal Audit Cell (I A C) conducts internal academic audit and produces the required documents and records to the External Auditor on demand .IAC is also responsible for uploading monthly report , annual report &any other data required to the external audit and/or the APJ Abdul Kalam Technological University.

Coordinator: Dr. Sheeja Augustin, Associate Professor (CSE) Mob:9446614773

PROGRAMMES OFFERED

B. Tech. Degree

SL.NO.	BRANCH	INTAKE
1	Department of Civil Engineering (CE)	120
2	Department of Computer Science & Engineering (CSE)	90
3	Department of Electrical & Electronics Engineering(EEE)	60
4	Department of Electronics & Communication Engineering (ECE)	60
5	Department of Mechanical Engineering (ME)	120

M. Tech Degree

SL.NO.	SPECIALISATION	INTAKE
1	Geotechnical Engineering (CE)	24

FACILITIES

CENTRAL COMPUTING FACILITY (CCF)

The Central computing facility was started in 2013 and has been setup in the administrative block. It acts as a central hub for Online tests , Aptitude training, Web Surfing and conducting Workshops . The Dept of Computer Science and Engineering manages the functioning of CCF. It includes a total of 109 computers (Acer Veriton Series powered with Intel Core i3-4130 CPU with 3.40 GHz speed) with printers , UPS systems and latest softwares. The whole systems are networked and Internet connectivity is provided. There are two Internet Service Providers, BSNL and Asianet providing 40 Mbps and 8 mbps bandwidth respectively. The CCF is open from 8:30 to 4:15 pm on all working days.

LIBRARY

The library is well stocked with good number of books related to various branches of Engineering and related disciplines. The college library has over 8165 titles and 21107 volumes of books. The library is subscribing 61 national journals in hard format and online journals of IEEE, Elsevier and American Society of Civil Engineers (ASCE) etc., which are accessible from anywhere in the campus. The E-resources of the library include nearly 1600 CDs of books and journals. The library is fully

automated with SOUL software, and OPAC facility. The library is managed by four fully qualified and experienced library professionals

HOSTELS

Hostels for boys & girls are provided by the college in the campus itself. Both the hostels have spacious rooms & Mess halls. Separate facilities for studying are provided in both the hostels. The ladies hostel accommodates 150 inmates and is managed by Rev. Sisters. The men's hostel which can accommodate 100 inmates is managed by Priests.

CAFETERIA & CANTEEN

The college canteen is maintained directly by the college management. The canteen adheres to the highest degrees of quality, hygiene and provides the students with tasty food at affordable rates. Coffee , Tea and Snacks are provided in the main building exclusively for first year students. In order to meet the demand during rush hours, a cafeteria is also functioning in the campus which is run by external agency.

TRANSPORT

The College is providing efficient transportation facilities for the staff and students to various locations in and around the city. 24 buses are plying in different routes

COLLEGE BUS ROUTES

Bus no.	Route	Registration no.	Bus in- charge	Mobile no.
1	MEC to Attingal	KL-01 AG 6685	Mr. Sujith Kumar A.S	85906 66880
2	MEC to Poonthura	KL-01Y 3752	Ms. Limcy Alexander Ms. Stephin Shaji	95627 47090, 96567 42027
3	MEC to Vellayambalam	KL-35A 7680	Mr. Vijayalal G Ms.Monisha Pink	98461 22643 7907836288
4	MEC to Varkala	KL-01 AJ 9926	Ms. Mary Suja	96054 43715
5	MEC to Alamcode	KL-35 9750	Ms. Noel Periera	95624 54770
6	MEC to Chavadimukku	KL-01 B 4811	Mr. Remy Clement	94009 03371

8	MEC to Vattappara	KL-22 9109	Mr. James Mathew	94470 20992
10	MEC to Vellayambalam (via Loyola school)	KL-22 A395	Mr. Abhiroop V.M	94461 72983
11	MEC to CSI Attingal	KL-22 A 9075	Dr.Himasree P. R	9497427011
12	MEC to St.Joseph's HSS (via Vettucadu)	KL-22B 2167	Ms. Minnu Jayan	85908 77410
13	MEC to St.Joseph's HSS (via Kesavadasapuram)	KL-22 C 2809	NIL	
14	MEC to Neyyatinkara, Vlangamuri Animation Centre	KL-22 E 1897	Mr. Satheeshkumar. G.R Ms. Mary Shirly	96339 72821, 98476 62648
15	MEC to Vellayambalam (via Thirumala)	KL-22 F 4093	Mr.Jerone A	7025369987
16	MEC to Nedumangad	KL-22 G 800	Mr. Rishikesha Kumar	98476 03517
17	MEC to Pappanamcode, Estate	KL-05 Q 5110	Mr. George. C	94953 01884
18	MEC to Peroorkada, Vazhayila	KL-13 N 6666	Mr. Evan kumar. G	98466 01808
19	MEC to Mangalapuram	KL-01 W 2252	Mr.Raiju R	9961445455
20	MEC to Alamcode	KL-08 AP 1800	Ms. Mercy. B	97451 14452
21	MEC to Vellayambalam (via Vattiyoorkavu)	KL-22 J 4604	Mr. Baburaj. K	83300 71128
22	MEC to Paripally	KL-22 J 5088	Ms. Margie Francis Mr. Amaljith	99472 93844, 99478 41245
23	MEC to Poovar	KL-22 K 6375	Mr. Jerry John B.R	90486 78778
24	MEC to St.Joseph's HSS (via Medical College)	KL-22 K 6392	Mr. Rajan. G	99950 81748

College buses start at 7.00 am from the specified starting points and leave the campus at 4.25 pm

Bus Coordinator: Mr. Rishikesa kumar (Mob: 9847603517)

SPORTS & FITNESS

Physical Education is an integral part of Marian Engineering College and committed to the promotion of Health oriented as well as Competition oriented Physical Activities.. Since its establishment, the students have been participating in inter collegiate and other major sports activities at university, state and national level. The Physical Education department offers facilities for sports

activities like Athletics, Football, Cricket, Badminton, Table Tennis, Chess, Volleyball, Basketball and Fitness. The college offers sports amenities including a Basketball Court in outdoor, a Football field, indoor Shuttle Badminton courts, Cricket ground, Volleyball court and Table Tennis facilities. In addition, an advanced gymnasium is established for fitness related activities. The college offers systematic training for various games by qualified coaches. Besides Interdepartmental competitions, Marian Engineering College organizes Marian Tournaments for various games for inter collegiate students. The students have brought memorable moments excelling in inter collegiate competitions and bringing laurels to the college. The department places on record the disciplined, dedicated and determined effort of all the students for keeping the college flag flying.

CHAPEL

College has a chapel in the admin block, which can be used by staff and students.

ATM

The South Indian Bank ATM facility is available in the campus.

POST OFFICE

The nearby Post Office is St.Xavier's College post office (Pin: 695586) which has speed post and electronic fund transfer facility.

GUEST ROOM FOR VISITING FACULTY

There are Guest rooms for faculty coming for short term courses/ seminars/conferences etc. within the campus.

CLASS TIMINGS

The class timing is from 8.30 am to 4.15pm with a lunch break of 45 minutes from 12.30 to 1.15 pm

ACADAMIC INFORMATION

CLASS ADVISORY SYSTEM

Faculty members are assigned as advisors for each student 1: 20 is the normal ratio maintained between faculty and students.

RESPONSIBILITIES OF THE FACULTY ADVISORS

1. To guide and help students on academics
2. To monitor their progress in academics and advise them
3. To counsel them and hand-hold them in any difficulty
4. To discuss academics, attendance and disciplinary matters.
5. Maintaining students records including documentation of their activities and regularly updating of the same
6. Consolidation of the monthly attendance and informing parents of students having shortage of attendance
7. Intimate the parents about result of exams, PTA meeting etc
8. Act as the interface of the department with the class.
9. To convene class committee meetings.
10. Any other matter entrusted by HOD/PRINCIPAL

LIST OF FACULTY ADVISORS

1. B TECH PROGRAMMES

2016-2020 Batch			
Class	Advisors		
CE (C1)	Greeshma T	Reshmy D.S.	Merin Susanna James
CE (C2)	Elsa Sony	Deepthi Dennison	Ann Mary Mathew
EEE	Sumitra K	Sujith Kumar A S	Remya Madhavan
ME(M1)	Pratheek M	Abhiroop V M	
ME(M2)	Deepak Peter	Rahul R S	
CSE(R1)	Keerthi Krishnan	Merlin Shoerio P V	
CSE(R2)	Sajni Nirmal	Nishley E Joseph	
ECE(T)	Ramola Joy P	Evankumar G	

2017-2021 BATCH			
Class	Advisors		
CE (C1)	Jeeva Vijayan	Renju C. M.	Archana J.Satheesh
CE (C2)	Jeena Sulaikha	Nikitha Itticheria	Ambika devi M.
EEE	Thanga Thamarai N G S	Valsa Basil	

ME(M1)	Joseph K M	Manu S Das	
ME(M2)	Rajaneesh R Chandran	Pramod Raj T. P.	
CSE (R1)	Swapna H	Jyothi Johnson	
CSE (R2)	Shiji C.G.	Nisha J R	
ECE(T)	Ann Mathew	Dhanya Mathew	Sreena V G

2018-2022 Batch			
Class	Advisors		
CE(C1)	Tara leander	Dr.Himasree P R	
CE(C2)	Abhijith R P	Teena John	
EEE	Deepu R S	Nikitha Gomez	
ME(M1)	Dr. Berlin Selva Rex C R	Sonia S Raj	Vinod M S
ME(M2)	Manu Mohan	Dr.Godwin Glivin	
CSE(R1)	Simi Margaret G P	Reeja S L	
CSE(R2)	Nitha L Rozario	Sangeeth N	
ECE(T)	Sony S	Subha P.S.	

2019-2023 Batch			
Class	Advisors		
CE(C1)	Sanobiya B S	Amala Joseph	
CE(C2)	Asha Davood	Mohini M.B	
EEE	Geena S	Reethu Dhanya	
ME(M1)	Dr.Pratheesh K	Amjith L R	
ME(M2)	Arun Kumar V	Maneesh T	
CSE(R1)	Sunitha S	Dr.Sheeja Augustin A	
CSE(R2)	Mercilin Francis	Dr.Susan Augustine	
ECE(T)	Simi M S	Nurul Hidaya S	

2. M.TECH PROGRAMME

M.Tech Batch 2018-2020	
Class	Advisor
CE (GT)	Rani V

M.Tech Batch 2019-2021	
Class	Advisor
CE (GT)	Rani V

ACADEMIC CALENDAR (July 2019 –January 2020)

ACADEMIC CALENDAR(July 2019 –January 2020)		
July-2019		
1	Mon	
2	Tue	
3	Wed	
4	Thur	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thur	
12	Fri	
13	Sat	Second Saturday
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	
22	Mon	Genesis – 2019 (Commencement of S1 Classes)
23	Tue	
24	Wed	
25	Thur	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	Karkadaka Vavu

ACADEMIC CALENDAR(July2019 – January 2020)**August-2019**

1	Thur	Commencement of S3, S5 & S7 classes
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thur	Course Committee/Class Committee Meeting
9	Fri	Induction Program ends
10	Sat	Second Saturday
11	Sun	
12	Mon	Course selection, registration & mapping begins
13	Tue	
14	Wed	Class Committee/ Course Committee Meeting – S1
15	Thur	INDEPENDENCE DAY
16	Fri	Class Committee/ Course Committee Meeting – S3
17	Sat	
18	Sun	
19	Mon	Class Committee/ Course Committee Meeting – S5
20	Tue	Class Committee/ Course Committee Meeting – S7
21	Wed	
22	Thur	Course selection, registration & mapping ends
23	Fri	Sree Krishna Jayanthi
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	Ayyankali Jayanthi
29	Thur	
30	Fri	
31	Sat	

ACADEMIC CALENDAR(July2019 – January 2020		
September-2019		
1	Sun	
2	Mon	Publication of Attendance
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	Onam Celebration
8	Sun	ONAM VACATION
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	(Exam Registration Begins)
18	Wed	
19	Thu	Completion of Assignment 1(S1, S3, S5 & S7)
20	Fri	Completion of 2 modules (S3, S5 & S7) & 50% portion(S1)
21	Sat	Sree Narayana Guru Samadhi
22	Sun	
23	Mon	Series Test I – Day 1 (S1, S3, S5, S7)
24	Tue	Series Test I – Day 2 (S1, S3, S5, S7)
25	Wed	Series Test I – Day 3 (S1, S3, S5, S7)
26	Thu	
27	Fri	
28	Sat	Sports Day
29	Sun	
30	Mon	

ACADEMIC CALENDAR(July2019 – January 2020)**October-2019**

1	Tue	Exam Registration Ends (Publish Attendance)
2	Wed	Gandhi Jayanthy
3	Thur	
4	Fri	
5	Sat	PTA meeting
6	Sun	
7	Mon	Mahanavami
8	Tue	Vijayadasami
9	Wed	
10	Thur	
11	Fri	
12	Sat	Second Saturday
13	Sun	
14	Mon	
15	Tue	
16	Wed	
17	Thur	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thur	Completion of Assignment II (S1, S3, S5 & S7)
25	Fri	Completion of 4 modules (S3, S5 & S7)
26	Sat	
27	Sun	Deepavali
28	Mon	Series Test II – Day 1 (S3, S5 & S7)
29	Tue	Series Test II – Day 2(S3, S5 & S7)
30	Wed	Series Test II – Day 3 (S3, S5 & S7)
31	Thur	Class Committee/ Course Committee Meeting – S3

ACADEMIC CALENDAR(July2019 – January 2020)		
November-2019		
1	Fri	Publish Attendance Class Committee/ Course Committee Meeting – S5
2	Sat	
3	Sun	
4	Mon	Class Committee/ Course Committee Meeting – S7
5	Tue	Completion of Assignment III (S1)
6	Wed	Series Test II – Day 1 (S1)
7	Thur	Series Test II – Day 2 (S1)
8	Fri	Series Test II – Day 3 (S1)
9	Sat	Second Saturday
10	Sun	
11	Mon	Class Committee/ Course Committee Meeting – S1
12	Tue	
13	Wed	
14	Thur	Completion of 5 modules (S3, S5, S7)
15	Fri	Classes end for S1, Completion of all modules for S1 (Publish Attendance of S1)
16	Sat	
17	Sun	
18	Mon	Publish Internal marks for S1, S3, S5 & S7
19	Tue	Forwarding Internal Assessment marks and attendance of S1 to University begins
20	Wed	
21	Thur	Completion of Assignment III (S3, S5 & S7))
22	Fri	Last date for forwarding Internal Assessment marks and attendance of S1 to University.
23	Sat	
24	Sun	
25	Mon	Classes end for S3, S5 & S7, (Completion of 6 modules) (Publish Attendance of S3, S5 & S7)
26	Tue	Forwarding Internal Assessment marks and attendance of S3,S5 &S7 to University begins
27	Wed	Exam for S1 begins
28	Thur	
29	Fri	
30	Sat	

ACADEMIC CALENDAR(July 2019– January 2020)

DECEMBER-2019

1	Sun	
2	Mon	Last date for forwarding Internal Assessment marks and attendance of S3, S5 & S7 to University.
3	Tue	
4	Wed	Exam for S7 begins
5	Thur	Exam for S3 begins
6	Fri	Exam for S5 begins
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thur	
13	Fri	
14	Sat	
15	Sun	
16	Mon	Commencement of S2 classes
17	Tue	
18	Wed	
19	Thur	
20	Fri	
21	Sat	CHRISTMAS VACATION
22	Sun	
23	Mon	
24	Tue	
25	Wed	
26	Thur	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

ACADEMIC CALENDAR(July 2019– January 2020)

JANUARY - 2020

1	Wed	
2	Thur	Mannam Jeyanthi
3	Fri	
4	Sat	
5	Sun	
6	Mon	Commencement of Classes for S4, S6 & S8
7	Tue	
8	Wed	
9	Thur	
10	Fri	
11	Sat	Second Saturday
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thur	
17	Fri	
18	Sat	
19	Sun	
20	Mon	Course selection, registration and mapping ends
21	Tue	
22	Wed	Course Committee/Class Committee meeting
23	Thur	
24	Fri	
25	Sat	
26	Sun	Republic day
27	Mon	
28	Tue	
29	Wed	
30	Thur	

KTU REGULATIONS

1. B.TECH & M.TECH PROGRAMME (2015 scheme)

University follows a continuous academic evaluation procedure. Academic evaluation composes of internal evaluation and end semester examination. Academic evaluation procedure and corresponding weights are as follows:-

a) For theory courses: -

The maximum marks for internal evaluation: 50

The maximum marks for end semester examination: 100

Internal evaluation marks are awarded as follows.

i) Two internal tests of 1 hour duration conducted by the college: 40 (20 marks for each test)

ii) Tutorials/Assignments/Mini Projects carrying 10 marks.

All the above evaluations are mandatory requirements to earn credits. Students who have missed either the first or the second test can register with the consent of the faculty and the Head of the Department (HOD) concerned for a re-test which will be conducted soon after the completion of the second test, but before the end semester examination. The re-test will cover both first and second test course plans. Those who have missed both the tests are not eligible to appear for the end semester examination. However, if one misses both tests due to medical reasons or other personal exigencies, based on genuine evidence, a single test of 2 hour duration for 40 marks will be conducted covering the whole syllabus, before the end semester examinations.

b) For Laboratory /Practical /Workshop courses

i) Practical records /Outputs 60 marks (Internally by the College)

ii) Regular class Viva 10 marks (Internally by the College)

iii) Final practical exam 30 marks (Internally by the College)

All the above assessments are mandatory to earn credits. In case the Practical / Laboratory/ Workshop courses are not completed in the semester, grade I (incomplete) will be awarded against the course and the final grade will be given only after the completion of the course/ assessments.

Eligibility for writing the end semester examination and for grading

The main eligibility criteria for appearing the end semester examination are

(i) minimum 75% attendance in each course,

(ii) minimum 45% internal marks for each course and

(iii) no pending disciplinary action.

Students who do not meet the above eligibility criteria are awarded an FE grade and have to register for summer courses, if eligible or for the regular course again at the next opportunity. A student should have a minimum of 45% marks in the end semester examination to be eligible for grading in a course. Otherwise he/she will be considered to have failed in the course and an F grade will be awarded. Internal marks given to the students who got 45% marks or more in the end semester examination shall be regulated in line with the end semester examination performance. Those who have more than 45% marks in the end semester examination are awarded the grade based on both internal assessment and end semester examination marks. A student earns credits for a course if the grade is P or above.

Examination

End semester examination will be conducted by the University.. The end semester examination will normally be of three hours duration, unless otherwise specified. Supplementary examinations will be conducted by the University during summer vacation only. Students, who have completed a course but could not write the end semester examination for valid reasons like illness or personal exigencies, are allowed to write the supplementary examination or the end semester examination at the next opportunity provided they meet other eligibility criteria. Grades awarded in the supplementary examination will be taken as the end semester grades in these courses.

Award of Grades

Grading is based on the % marks obtained by the student in a course.

Grades and Grade Points

Grade and Grade Points		
Grades	Grade Point	% of Total Marks obtained in the course
O (Outstanding)	10	90% and above
A+ (Excellent)	9	85% and about but less than 90%
A (Very Good)	8.5	80% and about but less than 85%
B+ (Good)	8	70% and about but less than 80%
B (Above Average)	7	60% and about but less than 70%
C (Average)	6	50% and about but less than 60%
P (Pass)	5	45% and about but less than 50%
F (Fail)	0	Less than 45%

FE	0	Failed due to lack of eligibility criteria
I		Course Incomplete

Minimum cumulative credits required to register for Higher semesters

Semester	Allotted Credits	Cumulative Credits	Minimum Cumulative Credits required for B.Tech
First	24	24	Not Applicable
Second	23	47	Not Insisted
Third	24	71	Not Insisted
Fourth	23	94	Not Insisted
Fifth	23	117	26 Credits from S1& S2
Sixth	23	140	Not Insisted
Seventh	22	162	52 Credits from S1 to S4
Eight	18	180	Not Insisted

2. B.TECH PROGRAMME (2019 scheme)

1. The duration of the B.Tech. Program shall be 4 years (8 semesters)
2. The maximum duration shall be six academic years spanning 12 semesters.
3. Every academic year shall have two semesters “1st July to 31st December (Odd semester)” and “1st January to 30th June (Even semester)”.
4. There shall be End Semester Examinations (ESE) in every semester for all courses as prescribed under the respective curriculum, except the Lab/ workshops courses for 1 & 2 semesters. The End Semester Examinations shall be conducted by the University. The End Semester Examinations (ESE) shall be held twice in a year – May/June session (for even semesters) and

November/December session (for odd semesters). However, the End Semester Examinations of the VII and VIII Semesters shall be conducted in both the sessions.

5. Candidates in each semester shall be evaluated both by Continuous Internal Evaluation (CIE) and End Semester Examinations (ESE). The ratio of Continuous Internal Evaluation (CIE) to End Semester Examinations (ESE) shall be as below :

1. Theory Courses: 1: 2

2. Laboratory Courses: 1: 1

3. Project: CIE only

4. Seminar: CIE only

6. Continuous Internal Evaluation (CIE): The Continuous Internal Evaluation shall be on the basis of the day-to-day work, periodic tests (minimum two in a semester) and assignments (minimum two). The faculty member (s) concerned shall carry out the Continuous Internal Evaluation (CIE) for the course allotted to him/her. The CIE marks for individual subjects shall be computed by giving weightage to the following parameters unless otherwise specified in the curriculum.

Course	Attendance	Tests	Assignment/ Class work/ Course Project.
Theory	20%	50%	30%
Drawing/ Practical	20%	40%	40%

7. There shall be minimum two internal evaluation tests, each of 2hrs duration. Each test shall cover 50% of the syllabus and shall be for 50marks. Retest shall be permitted to the students who could not appear for the internal tests due to genuine grounds. Three days shall be utilized for conducting the internal evaluation test.
8. The CIE marks for the attendance (20%) for each theory, practical and drawing shall be awarded in full, only if the candidate has secured 90% attendance or above in the subject. If a student has attendance for a subject below 90%, reduction in the marks for the attendance shall be made proportionally.. Duty leave shall be accounted for awarding the internal marks for attendance.
9. Students, who have completed a course but could not write the end semester examination, shall be awarded "I" Grade, provided they meet other eligibility criteria
10. They shall register (exam registration) and appear for the end semester examination at the next opportunity and earn the credits without having to register (course registration) for the course again.

11. The main eligibility criteria for registering to the End Semester Examination are attendance in the course and no pending disciplinary action. The minimum attendance for appearing for the End Semester Examination is 75% in each course. Students who do not meet these eligibility criteria are awarded an FE grade.
12. The students with FE grade shall register for the courses during the normal semesters in which the courses are offered. However, for the seventh and eighth semester FE grade students can register for the courses in the next immediate chance, if offered by their institute.
13. A student who does not register for all the courses listed in the curriculum for a semester shall not be eligible to enroll for the next higher semester.
14. A student will be eligible for the award of B. Tech. Degree of the University on satisfying the following requirements:
 - Fulfilled all the curriculum requirements within the stipulated duration of the course.
 - Earned the required minimum credits as specified in the curriculum for the branch of study.
 - No pending disciplinary action.
15. Pass minimum for a course shall be 40% for the End Semester Examination and 50% of CIE and ESA put together. Letter grade 'F' will be awarded to the student for a course if either his/her mark for the End Semester Examination (ESE) is below 40 % or the overall mark [Continuous Internal Evaluation (CIE) + End Semester Examination (ESE)] is below 50 %.
16. Students who received F grade in an End Semester Examination shall have to appear for the End Semester Examination at the next opportunity and earn the credits. They shall not be permitted to register for the course again.
17. Grading is based on the overall % marks obtained by the student in a course.

Grade and Grade Points		
Grades	Grade Point	% of Total Marks obtained in the course
S	10	90% and above
A+	9	85% and about but less than 90%
A	8.5	80% and about but less than 85%
B+	8	75% and about but less than 80%
B	7.5	70% and about but less than 75%
C+	7	65% and about but less than 70%

C	6.5	60% and about but less than 65%
D	6	55% and about but less than 60%
P (Pass)	5.5	50% and about but less than 55%
F (Fail)	0	Below 50% (CIE + ESE) or Below 40 % for ESE
FE	0	Failed due to lack of eligibility criteria
I	0	Could not appear for the end semester examination but fulfills the eligibility criteria
Classification of B.Tech Degree	First Class with Distinction	CGPA 8.0 and above
	First Class	CGPA 6.5 and above
Equivalent percentage mark shall be = 10 * CGPA – 2.5		

Minimum Cumulative Credit Requirements for Registering to Higher Semesters				
Semester	Allotted Credits	Cumulative Credits	Minimum Cumulative Credits required for B.Tech	Minimum Cumulative Credits required for B. Tech Lateral Entry
First	17	17	Not Applicable	Not Applicable
Second	21	38	Not Insisted	Not Insisted
Third	22	60	Not Insisted	Not Insisted
Fourth	22	82	Not Insisted	Not Insisted
Fifth	23	105	21 Credits from S1 & S2	Not Insisted
Sixth	24	129	Not Insisted	Not Insisted
Seventh	15	144	47 Credits from S1 to S4	09 Credits from S3 to S4
Eight	16	160	Not Insisted	Not Insisted

18. Grade cards shall be made available in the student login for the registered courses, in every semester. On earning the required credits for the degree, the University will issue the final consolidated grade sheet for the B. Tech program including CGPA.

Note: Refer KTU website for detailed rules and regulations

AWARDS

Marian engineering college recognizes & promotes the talents, effort and excellence of her students by awarding them annually with certificates, medals, mementoes and cash prizes.

MARIAN TECHNOLOGY AND INNOVATION CONTEST (MTIC) AWARD

In order to inculcate a spirit of innovation and to promote Research and Development activities among our students, The Research and Development wing at Marian Engineering College conducts Marian Technology and Innovation Contest (MTIC) every year. The contest is organized for B.Tech final year students of Marian Engineering College for all five departments (CE, CSE, ECE, and EEE& ME). Each Department Head will shortlist FIVE innovative projects and forward to the Research and Development wing for evaluation by a team of external experts. The short listed teams have to present it before a panel of external experts. The best projects in each department recommended by the external experts will receive a cash prize.

GENERAL REGULATIONS

CODE OF CONDUCT FOR STUDENTS

1. The working hours are from 8.30 am to 4.15pm. Students should not arrive late in to the class room.
2. B.Tech students should wear the complete uniform, with their photo identity cards, on all days.
3. Boys should be clean shaven with their hair cut neat and short.
4. Students are to wear shoes/footwear with back straps to college. They are required to compulsorily wear shoes to all laboratories for safety purposes.
5. Students are expected to be polite in behavior. They should greet their teachers when they first meet them for the day. When the teacher enters the classroom the students should stand up, and remain standing until the teacher takes his /her seat or allows them to sit down.
6. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as a very serious case of misconduct.

7. Students should use the property of the institution with care and keep the buildings and the premises clean .In case material damage to the institutional property is caused by indifference or deliberate action, compensation, as decided by the authorities, should be paid by the student.
8. Smoking and consuming alcoholic drinks and illegal drugs are strictly prohibited in the campus and hostels. Damaging furniture ,defacing the walls, repeated absence from the class without leave ,misbehavior in class ,general neglect of studies and of other duties will be considered as serious offences.
9. Ragging or any type of misconduct towards any student will be considered as criminal offence and will be immediately reported to the police. Perpetrators will not be permitted to continue their studies.
10. Politics is banned in the college campus including the hostels.

LIBRARY RULES

1. The library is open from 8.00 am to 6.00 pm on all working days.
2. Strict silence should be observed in the library and the reading room.
3. Students should bring their identity cards when they come to the library. Books will be issued only on production of identity cards.
4. Books and other personal belongings should not be taken in to the library.
5. All the books should be returned on the due date .Absence from college will not be an excuse for not returning the book on time.
6. Students can borrow three books at a time from the library and keep them for a period of 10 days without fine .If anybody fails to return the book on time a fine will be imposed at the rate of Rs1/- per day for the next 15 days, and there after the fine will be doubled.
7. All the books taken by the faculty members must be returned at the end of the semester.
8. Lost book has to be reported to the library staff as soon as possible. Lost books will have to be replaced or the cost of the book will be collected. The cost of the lost books will be assessed as multiples for each decade according to the year of publication of the book.
9. Books and periodical should be used with care. The members will be held responsible for any damage caused to the books borrowed by them. Pencil marks, ink stains etc. made in the books are also treated as damage if the book is already damaged the fact should be pointed out to the librarian at the time of issue of the books.
10. If a member damages a book or periodical, he/she will have to replace it or pay the cost. In case one book of a set is damaged, the whole set must be replaced.

COMPUTER USAGE POLICY

1. Keep the footwear outside the lab.
2. Pen drives and Mobile phones are not allowed inside the lab.
3. Maintain complete silence inside the lab.
4. Place the chair and table at its proper place and should be kept neat before leaving the lab.
5. Food items are not allowed inside the lab.
6. Students are allowed to use the allotted system only.
7. Students are not allowed to roam around inside the lab.
8. Students should take permission from concerned staff in case they want to do another work other than the allotted work.

BUS FACILITY RULES

1. Students entering the bus must have their bus pass with them.
2. Enter the bus only after showing the bus pass to allotted driver or doorman.
3. Girls have to be seated in the front rows, Staffs in the middle rows and boys in the last rows of the bus.
4. Students should be seated well-disciplined inside the bus.

GENERAL INFORMATION

COLLEGE MANAGEMENT

NAME	DESIGNATION	CONTACT NO.
Rev.Msgr.Wilfred E	Manager	9447587269
Prof.Tomy Michael	Director	9446902305
Rev.Fr.Sudheesh A	Bursar	9746915257
Dr.Ruby Abraham	Principal	9447583337

DEPARTMENT OF CIVIL ENGINEERING

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Mr.K.P.Narayanan	Professor	Msc Engineering	04712593312
2	Ms.Joisy M.B	Professor	M.Tech	9446179385
3	Dr.Vijayakumari.P.L	Professor & Dean P.G	Ph.D	9446241429
4	Dr. Narayanan.S	Professor& HOD	Ph.D	9961140744
5	Ms.Reshmy D.S	Associate professor	M.Tech	9495823722
6	Ms.Rani. V	Associate Professor	M.Tech	9847077477
7	Ms.Tara Leander	Assistant Professor	M.Tech	9446544922
8	Ms.Greeshma.T	"	M.Tech	9037676767
9	Ms.Renju.C.M	"	M.Tech	9400456728
10	Mr.Abhijith.R.P	"	M.Tech	9567687372
11	Ms.Asha Davood Z	"	M.Tech	9746155556
12	Ms.Twinkle Vinu Mohandas	"	M.Tech	9995149652
13	Ms.Asathy Sasikumar	"	M.Tech	8547333453
14	Ms.Sanobiya.B.S	"	M.Tech	8943873877
15	Ms.Deepthy Dennison	"	M.Tech	8281070205
16	Ms.Soorya.S.R	"	M.Tech	9446168824
17	Ms.Linda.J	"	M.Tech	9995788273
18	Mr.Kannan .K	"	M.Tech	9495636362
19	Ms. Jeena Sulaikha	"	M.Tech	735638577420
20	Ms Jeeva Vijayan	"	M.Tech	9495482668
21	Ms. Elsa.Sony	"	M.Tech	9747148005
22	Dr.Himasree P.R	"	Ph.D	9497427011

DEPARTMENT OF ELECTRONICS AND COMUNICATION ENGINEERING

SL.No	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Dr.M.Sasikumar	Professor	Ph.D	9656920194
2	Ms.Vinitha B Elza	Associate Professor & HOD	M.Tech	9846932823
3	Ms.Ramola Joy	Associate Professor	ME	9447551959
4	Ms.Subha P S	"	ME	9656772914
5	Dr.M .Manoj	"	Ph.D	9847321011
6	Ms.Nurul Hidaya	Assistant Professor	ME	9895898054
7	Ms.Minnu Jayan C	"	ME	8590877410
8	Mr.Evankumar G	"	ME	9846601808
9	Ms.Mary Sunitha	"	ME	9605244673
10	Ms.Simi.M.S	"	ME	9645251695
11	Mr.Y.V.Glastin	"	ME	9495556320
12	Ms.Preetha S L	"	ME	8075666078
13	Ms.Sreena V G	"	M.Tech	9895930489
14	Ms.Dhanya Mathew	"	ME	8089239518
15	Ms.Sony.S	"	M.Tech	9446117241
16	Ms.Ann Mathew	"	M.Tech	9447553982
17	Ms.Hema S Mahesh	"	M.Tech	9446564760

DEPARTMENT OF MECHANICAL ENGINEERING

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Mr. T. M. Mohan	Professor	M.Sc Engineering	9495901507
2	Dr. K. Sabu	Professor& HOD	Ph.D	9446551272
3	Mr.K.M.Joseph	Associate Professor	M.Tech	9846073889
4	Mr..Ullas Innocent Raj	"	M.Tech	9207195624
5	Mr.Arun.J	"	M. E	8547358668
6	Dr.Berlin Selva Rex C.R.	"	Ph.D	9442304984
7	Dr. K.Pratheesh	"	Ph.D	9846399099
8	Mr.Arun Kumar V	Assistant Professor	M. Tech	9895744027
9	Mr. Manu Mohan	"	M.Tech.	8089251118
10	Ms.Sonia.S.Raj	"	M.Tech.	9400913224
11	Mr.Sandeep E	"	M.Tech.	9746763443
12	Mr.Rajaneesh R Chandran	"	M.E	9496813130
13	Mr.Amjith.L.R	"	M. E	9946289978
14	Mr.Maneesh.T	"	M. E	9447715641
15	Mr.Rahul R S	"	M. E	9495355925
16	Mr.Pratheek.M	"	M.Tech.	9633835623
17	Pramod Raj T.P	"	M. Tech	9495344863
18	Mr.Abelin Roy A. R.	"	M.Tech.	9497265735
19	Mr.Manu S Das	"	M. Tech	9447037116
20	Mr.Deepak Peter	"	M.Tech.	9995209389
21	Mr.Abhiroop V. M	"	M.Tech.	9446172983
22	Mr.Vinod M S	"	M.Tech.	9946454242
23	Dr. Godwin Glivin	"	PhD	9994175503

DEPARTMENT OF COMPUTER SCIENCE &ENGINEERING

SL.No	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Prof. S.K. Mohan	Professor	MS	9447115717
2	Dr. E. Baburaj	Professor	PhD	9567890311
3	Mr.Jose Hormese	Associate Professor & HOD	M.Tech	9495064249
4	Ms.Keerthi Krishnan	Associate Professor	ME	9961293932
5	Dr. Sheeja Agustin	"	PhD	9446614773
6	Dr. Susan Augustine	"	PhD	9745955589
7	Ms.Sunitha S	Assistant Professor	M.Tech	9847897913
8	Ms.Mercelin Francis	"	M.Tech	9446010475
9	Ms.Shiji.C.G	"	M.E	9446384626
10	Ms.Reeja S L	"	M.E	9447553962
11	Ms.Jyothi Johnson	"	M.Tech	9495626161
12	Ms.Swapna.H	"	M.Tech	9746104785
13	Ms.Nitha L Rozario	"	M.Tech	9847265185
14	Ms.Sreetha.V.Kumar	"	M.E	9497811646
15	Ms.Simi Margret G P	"	M.Tech	9745222987
16	Ms.Nisha J R	"	M.Tech	9447963312
17	Ms.Nishley Elizabeth Joseph	"	M.E	9495395518
18	Ms.Merlin Shoerio P. V.	"	M.E	9446330807
19	Ms.Sajni Nirmal	"	MS	9995144499
20	Mr. Sangeeth N.	"	MS	9633566474
21	Mr.L. Mebil Bernaldu	"	M.Tech	9500663773

DEPARTMENT OF ELECTRICAL & ELECTRONICS ENGINEERING

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Dr.Vijayalekshmi.S	Associate Professor & HOD	PhD	9446476994
2	Ms.Valsa Basil	Assistant Professor	M.Tech	9447962040
3	Ms.Remya Madhavan U	"	M.Tech	9744015045
4	Mr.Deepu R S	"	M.Tech	9020631911
5	Ms.Thanga Thamarai	"	M.Tech	8129441134
6	Ms.Geena S	"	M.Tech	9446105551
7	Ms.Reethu Dhanya	"	M.Tech	8086136353
8	Ms.Nikitha	"	M.Tech	9895226333
9	Mr.Sujith Kumar. A.S	"	M.Tech	8590666880
10	Ms.Sumithra .K	"	M.Tech	8547727262
11	Ms. Mary Suja Antony	"	M.Tech	9605443715
12	Mr. Pradeep Baby Sebastian	"	M.Tech	8921706733

DEPARTMENT OF SCIENCE AND HUMANITIES

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Dr.M .Manoj	Associate Professor & HOD (First year)	Ph.D	9847321011
2	Ms.Sreedevi V V	Lecturer	MSc(Maths)	9895948107
3	Ms.Anaswara Johny	Lecturer	MSc(Maths)	9946054543

4	Ms.Lekha V L	Lecturer	MSc(Maths)	9495824279
5	Ms.Baby Resmi K V	Lecturer	MSc(Maths)	9495718838
6	Ms.Tobi V	Lecturer	MSc(Maths)	9496874617
7	Ms. Lima Chandra	Lecturer	MSc(Maths)	9446179104
8	Mr.Martin T.	Assistant Professor	MSc(Maths)	7994339201
9	Mr.Ajith S Kurup	Assistant Professor	MSc(Maths)	9496469890
10	Ms.Rani B S	Lecturer	M. Phil(Physics)	9447221004
11	Mr.M.Selvaraj	Professor	M.Sc(Physics)	9447863331
12	Ms.Sini S. S	Assistant Professor & Asst. HOD (First year)	M.Sc(Physics)	8075049342
13	Ms.Raji S Robert	Assistant Professor	M.Phil(Chemistry)	9539018715
14	Mr.Dickson Vincent	Lecturer	MSc(Chemistry)	9567235581
15	Ms.Soumya K.P.	Assistant Professor	MA (Economics)	9895619205
16	Mr.Saji P.	Assistant Professor	M.PEd	8075265375

TECHNICAL STAFF (CE)

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Ms.Sreeja T S	Lab Assistant	ITI	9847117404
2	Mr.Satheesh Kumar G R	"	ITI	9633972821
3	Ms.Lali P S	Lab Tradesman	ITI	9567276120
4	Mr.Prasanth George	"	ITI	9846182481
5	Ms.Mercy B	Lab Instructor	Diploma	9745114452
6	Ms.Jijomon S	Lab Tradesman	ITI	9567772574

TECHNICAL STAFF (ECE)

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Ms.Divya R S	Lab Instructor	B.Tech	8893724494
2	Mr.Vipin Antony	"	Diploma	9497161512
3	Ms.Noel Periera	"	B.Tech	9562454770
4	Ms.Sunitha Kumari	"	Diploma	8137072363
5	Ms. Anitha .R	"	Diploma	8075943942
6	Mr. Tony Varghese	Lab Assistant	Diploma	9846096896

TECHNICAL STAFF (EEE)

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Mr.John Duphin David	Lab Tradesman	ITI	9349987351
2	Mr.Rexy Clement	Lab Instructor	Diploma	9400903371
3	Mr.Amal Jith	"	Diploma	9947841245
4	Mr.George P	"	B.Tech	9496466769
5	Vishnu S.	"	Diploma	9037070198

TECHNICAL STAFF (CSE)

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Ms.Sheeja George	Computer Operator	MCA	9446583001
2	Ms.Tessy T	Lab Instructor	MCA	9847068107
3.	Mr. Staney Selvaraj	"	B.Sc (CS)	9746598263
4	Mr.Jerry John	"	Diploma	9048678778
5	Mr.Barnous Samuel (Roy)	"	Diploma	9895937623

TECHNICAL STAFF (ME)

SL.NO	NAME	DESIGNATION	QUALIFICATION	PHONE NUMBER
1	Mr.Chandrasekharan A	Workshop Superintendent	B.Tech	9995129646
2	Mr. Sathyiadas	Workshop Instructor	ITI	9447161952
3	Mr.D.Anil Kumar	"	ITI	9495407601
4	Mr. V. Nataraja Pillai	Trade Instructor	ITI	9495746053
5	Mr.Pushpangathan	Lab Instructor	Diploma	9446176250
6	Mr.Joseph Lobo	Workshop Instructor	ITI	9605025888
7	Mr. Scaria T V	Lab Instructor	Diploma	7736141415
8	Mr.Anilkumar P	Trade Instructor	ITI	9249779836
9	Mr.K.Babu Raj	Lab Assistant	ITI	8330071128
10	Mr.Justin J S	Trade Instructor	ITI	9447444696
11	Mr. James Mathew	Trade Instructor (Machinist)	ITI	9447020992
12	Mr. S. Surendran Nair	Trade Instructor (Carpentary)	ITI	94950382
13	Mr. Ramachandran N.	Trade Instructor	ITI	9249958503
14	Mr.Amal George	Tradesman	ITI	9633170278
15	Mr.Sunil Kumar N.D.	Trade Instructor	ITI	9446202466

LIBRARY STAFF

SL.NO	NAME	DESIGNATION	PHONE NUMBER
1	Mr.John P K	Chief Librarian	9446178704
2	Ms.Raji T	Library Assistant	9745548022
3	Ms.Anila Jose	Librarian Grade-IV	8590757353

OFFICE STAFF

SL.NO	NAME	DESIGNATION	PHONE NUMBER
1	Mr. C. K. Suhurvardeen	Administrative Officer	9447730545
2	Mr. Thomas Joseph Lopez	Finance Officer	9656967345
3	Mr. S. Yesudas	Sr.Accounts Officer	9447791964
4	Mr.Manuel A	Junior Superintendent	9446817400
5	Mr.George Mathew	Store Keeper	9496545336
6	Rev.Sister Mercy Mathew	Student Affairs	8593887669
7	Ms.Margie Francis	Clerk	9947293844
8	Ms.MaryShirly	Clerk	9847662648
9	Ms.Monisha Magdalene Pink	Clerk (PA to Manager)	7907836288
10	Ms.SiniMol M.M.	Clerk (PA to Principal)	8547770745
11	Ms.Beena N.S.	Clerk	9745276468
12	Ms.Limcy Alexander	Clerk (Reception)	9562747090
13	Mr.Jeron A	Clerk	7025369987
14	Mr. George Richard Pereira	Clerk	9497012445
15	Ms.Celine Joseph	Counselor	9605751520
16	Ms.MaryKutty	Counselor	9497776325
17	Mr.Arun R.	Site supervisor	9496590059
18	Ms.StephinShaji	Store Assistant	9656742027
19	Mr.Raiju R	Peon	9961445455

COMMITTEES AND ASSOCIATIONS

PARENT TEACHER ASSOCIATION

Parent-Teacher Association looks into all the activities of the college for the betterment of the facilities and standards. Parents are periodically informed of the academic as well as other status of their wards. As and when required they will be requested to meet the staff for personal discussion and possible improvement.

P T A President: Prof.S.K.Mohan (CSE) Mob:9447115717

Convener: Ms.Vinitha B Elza, Associate Professor.& HOD (ECE)

WOMEN'S WELFARE & GRIEVANCE COMMITTEE

In order to promote a healthy working environment for all our female staff, students and faculty and to work towards building a gender-sensitized environment a women cell is functioning in the institute.

Convener: Ms.Sowmya K.P. Assistant Professor (Economics)

ANTIRAGGING CELL

Anti-ragging Cell is in operation under the overall charge of the principal. Students are advised to bring cases of ragging (either on the college campus or at the hostel) to the notice of the principal/ members of the anti-ragging committee/teachers/hostel wardens. The offenders shall be liable for punishment with imprisonment and fine. Offenders may be expelled from the institution.

Conveners:

- 1) Dr Ruby Abraham, Principal
- 2) Mr. Arun Kumar V, Assistant Professor (ME) (9895744027)

ANTI RAGGING SQUAD

Conveners:

- 1) Mr. Arun kumar V. Assistant Professor (ME), 9895744027
- 2) Mr. Sujith kumar A.S. Assistant Professor (EE), 8590666880

Members:

Name	Department	Mob. No.
Rev Fr. Sudheesh A.	Bursar & Boys Hostel Warden	9746915257
Mr. Dickson Vincent	AP(CHEM.)	9567235580
Mr.Abhijith R.P.	AP(CE)	9567687372
Ms. Mary sunitha	AP(ECE)	9605244673
Ms.Merlin shoerio	AP(CSE)	9446330807
Ms. Anaswara Johny	AP(MATHS)	9946054543
Mr. Saji P.	AP(Phy.Edn.)	8075265375
Mr.Tony Varghese	Lab Asst.(ECE)	9846096896

Mr. A. Chandrasekharan	W/S Suptd.	9995129646
Mr. P.K.John	Chief Librarian & Boys Hostel In- charge	9446178704
Sis. Alice	Ladies Hostel Warden	8547167567

KTU CELL

In order to look after all KTU related issues of students a cell is functioning in the college in Room No.105 of Sacred Heart Block.

Conveners:

- 1) Ms. Ramola Joy, Associate Professor (ECE) Mob: 9447551959
- 2) Mr.Evan Kumar G,Assistant Professor (ECE) 9846601808

Members of the cell:

Name	Department	Mob. No.
Ms .Renju C.M.	CE	9400456728
Ms. Tara Leander	CE	9446544922
Ms. Simi M.S.	ECE	9645251695
Mr.Pramod Raj T.P.	ME	9495344863
Mr.Sujith Kumar A.S.	EEE	8590666880
Ms.Nishley Elizabeth Joseph	CSE	9495395518
Ms.Sunitha .S.	CSE	9847897913

EXAMINATION CELL

Examination Cell conducts all university examinations in the college.

Conveners:

- 1) Ms.Subha P. S., Associate Professor (ECE) Mob: 9656772914
- 2) Mr. Pratheek M. Assistant Professor (ME) Mob: 9633835623
- 3) Ms.Sajini Nirmal, Assistant Professor (CSE) Mob: 9995144499

STUDENT WELFARE COMMITTEE

Student Welfare Committee of Marian Engineering College was constituted in Oct 2018 for the general and specific well-being of students. Student Welfare Committee endeavours to help a student's educational process to advance their academic as well as personal abilities. The committee works for the overall welfare of the student in terms of student development which consists of student development program, student publication, counselling of the students, co curricular activities and many more. The committee conducts various activities to enhance the skill set of students like Talk shows, workshops, Debate and Quiz competition, Photography and Painting exhibits.

Convener: Ms. Sumitra K., Assistant Professor (EEE)

CAREER GUIDANCE AND PLACEMENT UNIT (CGPU)

The Career Guidance and Placement Unit functioning in the College take care of the On-Campus placement activities. CGPU brings students and Industrial community together in an effort to create Industry-Institution Interaction.

CGPU organizes on campus and off campus recruitments and preplacement training programmes in Aptitude test, Group Discussions, Interviews and presentation skills. Mock interviews and GDs are conducted on a regular basis so as to equip final and pre-final students to face the challenges of the recruitment scenario.

Objectives

- To place students of our college in reputed companies in India and abroad
- To give proper career guidance and help students for achieving clear career goals
- To give information and assistance regarding higher studies in India and abroad

Placement Officer: Mr. Arun Alex Mob: 7012558346

INNOVATION AND ENTREPRENEURSHIP DEVELOPMENT CENTRE (IEDC)

Marian Engineering College always focuses its activities to solve unemployment problem that exist in the society. We identify all possible ways by which our students can achieve a successful career. Even though a good number of students are recruited by companies through campus recruitment, we also help to mould themselves as job providers, not as job seekers. Students are encouraged to think out of the syllabus to identify problems, which can't be solved, and to develop a product as outcome of solution. They are given end to end support through which they can file a patent and market the product. Five Startup companies are functioning in the campus which is incubated in the Marian Technology Incubation

Centre. Students attend lot of technology seminars and hands on trainings, through which they can improve their technical skill and sharpen their thought process. The IEDC is affiliated to Kerala Startup Mission at Technopark, Thiruvananthapuram.

Marian IEDC is selected as one among the top ten IEDC's in the state. Marian IEDC Nodal Officer, is selected as Mentor for ATAL THINKERING LAB by MHRD, Govt of India to establish innovation culture through school level activities.

Conveners:

- 1) Dr. M. Manoj, Associate Professor (ECE)
- 2) Mr. Abhiroop V.M. Assistant Professor (ME)

CO-CURRICULAR / EXTRA CURRICULAR ACTIVITIES

STUDENT SENATE

The student senate consists of Two class representatives from each class. It acts as an interface between the students and the management. It provides opportunities for the students to develop their social and cultural life, and focuses on the overall development of the individual. The student senate also undertakes the responsibility of bringing out the annual college magazine. Chairman, Chair person, General Secretary, Arts Secretary and Sports Secretary and Magazine editor are selected by the senate every year.

Convener - Amjith L.R, Assistant Professor (ME)

RESEARCH & DEVELOPMENT CENTRE

Marian Engineering College has given emphasis to encourage engineering innovations through research and development. All research activities need a platform to showcase the observations and findings in an ever utilizable manner. The first issue of Marian Journal of Engineering Research was released in 2013 by Padmashri M. Chandraduttan, Former Director, Liquid Propulsion Systems Centre, ISRO. The latest issue of the Marian Journal was released in 2017 by His Grace Very Rev. Dr. R. Christudas, Auxiliary Bishop of Latin Archdiocese of Trivandrum. The Marian Research and Development Centre take initiatives in publishing the research work by both faculty and students through the Marian Journal.

Conveners:

- 1) Dr. Vijayalekshmy S, HOD (EEE)
- 2) Dr. Sabu K. HOD (ME)

BHOO MITHRA SENA CLUB

Bhoo Mithra Sena club (BMC) is an initiative taken by Govt. of Kerala through Department of Environmental and climate change to strengthen the commitment of students at the college level towards environmental issues. The main objective is to appreciate environment and identify environmental issues of the locality and to involve them in addressing environmental issues of the locality. The club consists of 82 student members who are enthusiastic in environmental related issues and are ready to spend time for the club activities.

Convener: .Elsa Sony, Assistant Professor (CE)

NATIONAL SERVICE SCHEME

NSS unit of MEC is very active and consists of 50 students from second year. NSS unit has actively undertaken social and humanitarian projects. The unit helps people in the wards, near the college by sponsoring educational needs of their children. They undertake various programmes like blood donation, stem cell collection, campus cleaning etc. Every year the cell conducts NSS Camp of two weeks.

Conveners:

- 1) Glastin Y V, Assistant Professor (ECE)
- 2) Minnu Jayan, Assistant Professor (ECE)

STUDENT GRIEVANCE REDRESSAL AND APPEAL COMMITTEE

As per the ordinance from Kerala Technological University (KTU), a Student Grievance Redressal Cell has been constituted in this institution. Students can approach this cell to express his / her grievance. The cell considers the request and addresses genuine complaints from students. Online facility is available for submitting complaints.

Convener: Dr. Sheeja Agustin, Associate Professor (CSE)

COMMITTEE AGAINST SEXUAL HARASSMENT OF WOMAN

A committee has been constituted for the effective enforcement of the basic human right of gender equality and as guarantee against sexual harassment and abuse to woman. Its aim is to deal with cases of sexual harassment against women in a time bound manner to ensure support services to the victimized and to terminate the harassment.

Convener: Dr. Vijaya kumari P.L Professor (CE)

ETHICS COMMITTEE

The committee's work covers ethics in engineering education, ethics in practice and the issues surrounding emerging engineered technologies. Through events, publications and teaching resources, the committee has sought to enrich thinking about engineering ethics and provide materials and inspiration for engineers interested in the wider impact of their work.

Convener: Prof. Jose Hormese, HOD (CSE)

ANTI NARCOTIC CLUB

The Anti Narcotic Cell aims at working against the use of alcohol, tobacco and drugs. Conducting seminars in the college, arranging poster campaigns, conducting video competitions on abuse of drugs are the activities carried out to give awareness to students.

Convener: Mr.Vinod M.S. Assistant Professor (ME)

INDUSTRY INSTITUTE INTERACTION CELL

To optimize the deployment of physical and human resources of Institutions and Industries in the pursuit of development of technical manpower & to enlist participation of industry in technical education programmes, with a view to have better interaction between Industries and Institute, Marian Engineering College has started Industry Institute Interaction Cell (IIIC).As part of the activities of industry institute interaction cell the college has signed MoU with the following organizations:

Sl. No.	Name of Companies	Department
1	Centre for Environment & Development (CED), Vattiyookavu	CE
2	Kerala State Nirmithi Kendra (KESNIK),Tvm	CE
3	Ottotrraction ,Tvm	EE
4	Polus Software Private Ltd,Tvm	CSE
5	Be Positive Institute For Skilling Pvt Ltd (BPIS)	ECE
6	NISH, TVM.	ECE
7	KAMCO,Athani,Aluva	ME

Convener: Ms.Sonia S Raj, Assistant Professor (ME)

MARIAN CENTRE FOR CONTINUING EDUCATION

Marian Centre for Continuing Education (MCCE) was established on 31st October 2017. The main aim of MCCE is to conduct Continuing technical education courses, Testing and consultancy services and Maintenance and repair services with the help of various departments of Marian Engineering College.

Convener: Dr.Godwin Glivin, Assistant Professor (ME)

PROFESSIONAL BODIES

The following student chapters of professional bodies are functioning in the campus.

Sl. No.	Professional Body	Faculty in Charge
1.	IEEE (<i>Institute of Electrical and Electronics Engineers</i>)	Dr. Sheeja Agustin (CSE)
2.	ISTE (<i>Indian Society for Technical Education</i>)	Ms. Jeena Sulekha (CE)
3.	CSI (<i>Computer Society of India</i>)	Ms. Nitha L Rozario (CSE)
4.	IEI (<i>The Institution of Engineers</i>)	Mr. Prateek M (ME) & Minnu Jayan (ECE)
5.	IGS (<i>The Indian Geotechnical Society</i>)	Ms. Rani V. (CE)
6.	IEEE PES (<i>IEEE Power and Energy Society</i>)	Dr. Vijayalekshmi S. (EEE)

DEPARTMENT ASSOCIATIONS

Sl. No.	Name	Faculty in charge
1	Civil Engineering Association	Ms.Jeeva Vijayan
2	Computer Science & Engineering Association	Ms.Merlin Shoerio P. V.
3	Electrical and Electronics Engineering Association	Ms.Nikitha Gomez
4	Electronics and communication Engineering Association	Mr.Evankumar G
5	Mechanical Engineering Association	Mr.Amjith L.R.