

Minutes of meeting of IQAC members held on 24-5-22
at 3PM in IQAC room.

Agenda: - Internal audit by IQAC in revised format

Members Present: -

1. Prof. JOISY M.B



2. Dr. Sheela Dhanis



3. Minnu Jayan C



4. Dr. Anurag V



5. NISHA J.R



6. Valsa Baiel

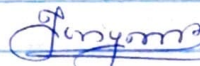


7. Sini S.S



Discussions and Decisions:

1. It is decided to conduct the internal audit (21-22 odd) prior to the external audit on 6th and 7th June 2022.
2. The audit will be conducted ~~as~~ as per Audit Manual 2022.
3. External audit will be between 8th June and 17th June 2022.
4. Dept. Co-ordinators should verify S₄ (20-21) & S₇ (21-22) course files updated with ~~the~~ University exam results and submit the report.
5. Decided to follow audit schedule and audit faculty ^{same} as given in the previous audit, scheduled for March 17th and 18th.
6. Decided to keep subject allotment minutes book from 21-22 (even) onwards.
Meeting ended at 4PM.


IQAC Coordinator,