Marian Engineering College, Trivandrum - 695582

Course Code :..... Course Name:.....

<u>Minutes of Course Committee Meeting</u>

Class: .....
Venue:
Date:
Agenda:
1.

2.

3.

Members Present:
1. Chairman/Chairperson
2. Convener
All teachers offering the course.

Faculty Present	Signature

Students Present

Student Present	Class	Roll No	Signature

Item No	Points discussed	Action By

Convener Chairman/Chairperson