

122 IQAC Meeting Minutes

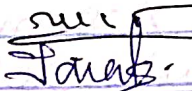
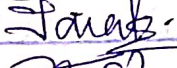
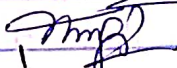
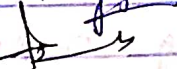

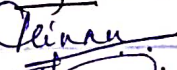


Date: 20/9/2022 Time: 2:00 pm

Venue: Deans Room.

Agenda:

1. Discussion on course File Verification Report.
2. Verification to be done & report to be given on or before 23/9/2022 Friday.
3. Course File verification at the beginning of Sem I (S₃, S₅, S₇) - Till Assgn-1
4. class / course committee meeting on or before 22/9/22
5. Faculty Evaluation.

Members Present

- | | | |
|----|-----------------------|---|
| 1. | Ullas Innocent Raj |  |
| 2. | TARA LEANDER |  |
| 3. | Nisha J.R |  |
| 4. | Dr. Sini .S .S |  |
| 5. | Dr. Sheela Rogushy |  |
| 6. | Minnu Tayan .C |  |
| 7. | Thanya Thamarai N.G.S |  |
| 8. | Dr. A. Sambar |  |

Meeting began at Dean's room at 2:10pm by reading previous meetings minutes. All decisions made during the meeting were approved except awarding of marks for assignment under item 5. It was decided to leave this matter to the decision of college council.

Discussions & Decisions

1. course file verification were successfully completed by assigned faculty members for S₂, S₄, S₆-S₈ & M.Tech S₂ & S₄. Report were submitted on 21/9/2022. Mr. Ullas gave a summary of the report.
2. Some shortcomings we observed in the submission of ECE, ME, CSE & EEE departments. This should be rectified and report should be given by members of respective departments with signature of HOD.
3. Course file verification at the beginning of semester was postponed to be conducted after 27/9/22; as faculty members are only getting accustomed to new e-lab software first.
4. Notification for the conduct of class/course committee for S₃, S₅ & S₇ as per academic calendar should be given.
5. A detailed discussion on the criteria to be included & omitted for faculty evaluation was done, under the leadership of Dr. A Sampson. It was decided to have a study on the prevailing criteria and then have a detailed discussion during next meeting. It was decided to include criteria points for academic results and innovative teaching methods.

Meeting ended by 2:55 pm

(ULLAS INNOCENT RAO
IQAC co-ordinator)