



MARIAN ENGINEERING COLLEGE
KAZHAKUTTAM, TRIVANDRUM - 695582

DEPARTMENT OF ME
NOTICE INVITING QUOTATION

File No.	ANERT-MEC/QUOTE/MECH/002	Date:	16.06.2023
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To

(Supplier Address)

Sealed quotations are invited from reputed Authorized Dealers / manufacturers for the supply of the Items.

Name of the Item	:	TIG/MAG/MMA Welding power source
Quantity Required	:	1
Specification	:	(As per enclosed Schedule Annexure – I)
1. Quotation Reference No.	:	ANERT-MEC/QUOTE/MECH/002
2. Last date and Time for receipt of quotation	:	03.07.2023 before 11:00 AM
3. Date & Time of opening of Quotation	:	03.07.2023 at 03.00 PM
4. EMD Amount	:	NA
5. Validity (Days)	:	30 Days
6. Address to which quotations are to be sent	:	The Manager, Marian Engineering College, Kazhakuttam, Trivandrum – Kerala, India
Kind attention to	:	Dr. Vishnu B.R
Phone	:	9895575793
E-mail	:	vishnu@marian.ac.in

1. Quotations should be submitted in the format given in Annexure – I and Annexure-II
2. The envelope should contain the following details:

“QUOTATION AGAINST ENQUIRY” (Temperature Data Logger and accessories)
ANERT-MEC/QUOTE/MECH/001
Kind attention to: Dr. Vishnu B R, Dept of ME
Last date and Time for receipt of quotation: 03.07.2023 before 11 00 AM



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Terms and Conditions:

1.	The quotation must be in the format furnished by Marian Engineering College, Trivandrum, Kerala and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered. Quotation written in pencil and incomplete will be rejected.
2.	You are invited to submit your most competitive quotation for the supply of goods according to the specifications and delivery terms as given.
3.	Bidders may send the quotations in sealed covers with the quotation reference number and last date for receipt of quotations duly superscribed on the cover. Kind Attention to: Dr. Vishnu B.R., Assistant Professor, Department of ME NB: Mention the company Contact Number / E-mail id on the cover.
4.	Quotation will be opened on due date at 03.07.2023 at 03 00 PM (2nd extension opening date) at the Store and Purchase Section, Marian Engineering College, Trivandrum in presence of the tenderers or their representatives who may wish to be present. (Any change in the date, time and venue of the quotation opening will be informed to the bidders through telephone / E-mail)
5.	The Marian Engineering College Trivandrum reserves the right to accept or reject any quotations, and to cancel the bidding process, and reject all quotations at any time prior to the award of order without assigning any specific reason thereof.
6.	Manufacturer's name and country of origin of materials offered must be clearly specified. Printed brochures, Purchase preference is only for Micro & Small enterprises (MSE's) register in UDYAM Portal or NSIC as per Ministries policy for MSE's . Proof to be attached
7.	All supplies are subject to inspection and approval before acceptance. Manufacturer / supplier warranty certificates and manufacturer / Government approved lab test certificate shall be furnished along with the supply, wherever applicable
8.	The bidder has to submit the bids in sealed envelope, (separate for each tender). Further Bidder should not send clubbing many tenders in one envelope, in such case all the bids will be rejected.
9.	Bid Price a. The contract shall be for the full quantity Bidders must quote for entire quantity. Each bidder shall submit only one quotation in Indian Rupee only. b. Post work orders & completion certificate should be submitted, wherever applicable. c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. d. Packing, forwarding and delivering other allied items at the destinations shall be included in the price. All such price components may be shown in the quotation. If there is no indication regarding above charges. It will be considered as inclusive of all charges. e. If any arithmetic mistake in total calculation is observed, the same shall be corrected by the purchaser with an intimation to bidder f. In case the items in the enquiry are covered by any rate contract or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned. It should be confirmed



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	<p>whether you could supply at the RC rates outside rate contract</p> <p>g. Quotations containing conditions like “subject to prior sale” may not be considered.</p> <p>h. Delivery period required for supplying the material should be invariably specified in the quotation</p> <p>If there is a discrepancy between unit price and total price, the unit price will be considered. If there is any mismatch between figure and word, the amount in word shall prevail.</p>
10.	<p>Evaluation of quotations: Quotations will be evaluated item-wise or lump sum basis. The purchase committee will evaluate and compare the quotations determined to be substantially responsive i.e. (i) are properly signed; (ii) Conform to the terms & conditions and specifications; and (iii) price offered are competitive</p>
11.	<p>Award of contract</p> <p>a. The Marian Engineering College Trivandrum will award the Order for supply of Goods / Services to the bidder whose quotation has been determined to be substantially responsive, and who has offered the lowest evaluated quotation price.</p> <p>b. The Bidder should furnish the contract agreement and performance security within 15 days from the date of receipt of the order for supply of goods / services, failing which the order will be cancelled without further notice and awarded to next eligible bidder.</p> <p>c. Notwithstanding the above, Marian Engineering College Trivandrum reserves the right to accept or reject any quotations, and to cancel the bidding process, and reject all quotations at any time prior to the award of order without assigning any specific reason thereof.</p> <p>d. Marian Engineering College Trivandrum, prior to the expiration of the quotation validity period, will notify the bidder whose bid is accepted for the award of contract. The terms of accepted offer shall be incorporated in the purchase order.</p>



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12.	Warranty: 12 Months shall be applicable to the supplied goods and installation work. Bidder should clearly indicate the arrangements for support and maintenance during the period for which the warranty shall be in force.
13.	Payment: 100% will be paid after Installation and satisfactory working/date of completion of service if the documents are in order. The bill should be raised in favor of "The Director, Marian Engineering College Trivandrum, Kerala, India." with institute TAN No. TVDM00461G .No advance will be provided to the supplier and installer. Payment: 100% will be paid after Installation and satisfactory working/date of completion of service if the documents are in order. The bill should be raised in favor of "The Director, Marian Engineering College Trivandrum, Kerala, India." with institute TAN No. TVDM00461G. No advance will be provided to the supplier and installer.
14.	Liquidity damages If the bidder / supplier, after accepting the Purchase Order or supply of Goods / Services, fails to deliver any or all of the Goods or to perform Services within the period(s) specified in the Order, The Marian Engineering College Trivandrum shall impose penalty without assigning any reasons to the bidder / supplier a sum equivalent to 0.50 % of the total cost as indicated in the Purchase Order (which will be deemed as agreed price) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 5% of the agreed price. Once the maximum is reached The Marian Engineering College Trivandrum, may proceed on its own to consider the termination / cancellation of the Order and may inform the bidder about the cancellation of the said purchase order. unless extension is obtained in writing from the office / Department on valid ground before expiry of delivery period
15.	If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier
16.	Dispute clause: Any dispute relating to the Enquiry/Tender of the indented item shall be under the Hon'ble Court having its jurisdiction over Trivandrum only



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ACCEPTANCE BY THE BIDDER

I/We hereby certify that I/We shall abide hereby the terms and conditions and the Annexures of this limited quotation.

Signature & Seal of Vendor with Date

For any details / clarifications regarding could be obtained from Stores and Purchase Section on all working days during 10 AM to 5 PM.

For further detail related to Technical specifications kindly contact **Dr. Vishnu B R**(Purchase initiator), vishnu@marian.ac.in, vishnu@marian.ac.in **ME**,
9895575793.

(NB: Mention the Contact Number / E-mail on the cover. Any change in the date, time and venue of the tender opening will be informed to the bidders through telephone / E-mail)

Enclosures: 1) Specifications of the equipment	Annexure – I
2) Price Format	Annexure - II
3) Bank Mandate Form	Annexure – III



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DEPARTMENT OF ME

Annexure-I

Specifications of the Equipment

Ref: ANERT-MEC/QUOTE/MECH/002

Date: 16.06.2023

Specification of MEC		Specification of the Supplier	
(a)	To perform TIG/MMA/MWA welding for the fabrication purpose for the proposed project Single phase / three phase Portable IP23/21S rating preferred Good IP rating for use in tough outdoor application Warranty support	Make	
		Model	
		(No hand written)	
Reasons (if there is difference in specification)			
1.			
2.			



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S.No	Other requirements related to the equipment	MEC Requirement	Supplier commitment
1.	Installation required	Not mandatory (preferably inclusive of purchase costs)	
2.	Warranty (in Month)	12 months	
3.	Comprehensive AMC required	No	
4.	Delivery Period (Weeks)	6-8 Weeks	
5.		Shipment terms	At MEC
6.		Performance Security in %	NA
7.		Payment Terms	15% against the PO and balance payment immediately after delivery
8.		EMD Amount (2 to 5)%	NA

Signature & Seal of Vendor with Date

Note:

Specification of the Supplier should be given in detail, single word confirmation like Complied / Yes / same will be treated as non - responsive Bid and summarily rejected.

Proof for the supplier's specification must be enclosed along with the quotations. (catalogue, brochure, and product website link if any)



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Annexure- II

PRICE BID FORMAT FOR BIDDERS

Quotation reference No. & Date : ANERT-MEC/QUOTE/MECH/002 Date:03.07.2023

Bidder's Offer No. & Date :

S. No.	Description of item	Unit (Set / No)	QTY	Rate / Qty in Rs.	Total Value inRs.
1.	Supply portion (The price indicated shall be exclusive of all accessories, spares etc. as given in the scope of supply)	<u>Nos</u>	<u>1</u>		
2.	Other accessories / spares etc. as given in scope of supply (Individual item-wise break-up price shall be attached as an annexure to this price bid format.)				
3.	Installation and Commissioning (extra, if any)	<u>YES</u>			
4.	Packing & Forwarding charges (extra, if any)				
5.	Freight & Transit insurance charges, extra, if any				
6.	Total price				
7.	Value of Annual Maintenance Contract				
8.	Net cost to be paid by MEC				

Signature & Seal of Vendor

Note:The price quoted should be in Typed format only as per the above form. Hand written quotes will be rejected. No row shall be left blank, Kindly mention NA in case the item is "Not Applicable". If this format is not used or any column is left blank, then the bid will be rejected. AMC Value will not consider for arriving L1 bidder.



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(TO BE PRINTED IN LETTER PAD OF THE FIRM)

Annexure – III

MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER

Date: / /

To

The Manager,
Marian Engineering College, Trivandrum –
695582, Kerala

Sub	:	Authorization for release of payment / dues from Marian Engineering College Trivandrum through Electronic Fund Transfer/RTGSTransfer.
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1. Name of the Party / Firm / Company / Institute :
2. Address of the Party :
3. City _____ Pin Code _____
4. E-Mail _____ Mobile No: _____
5. Permanent Account Number _____
6. Particulars of Bank:

Bank Name:		Branch Name:	
PIN Code:		Branch Code:	
IFS Code:(11 digit alpha numeric code)			
Account Type	Savings	Current	Cash Credit
Account Number:			

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold The Manager, Marian Engineering College, Trivandrum, Kerala responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGSTransfer.

Place: _____ Date: _____

Signature & Seal of the Authorized Signatory of the Party
